



Chaperone Requirements Silverwood 2011

Qualifications: Chaperones must be Mukilteo School District staff, or be a parent or guardian of an HP student and be willing to take full responsibility for HP students for the entire duration of the trip. They must complete all required forms and be approved as a volunteer through the Mukilteo School District prior to being considered as a chaperone.

Chaperone Application – Is in this packet.

Washington State Patrol Form - This form is available in the HPMS office. It takes time to process these. If you are not already on the approved list in the HP office, apply ASAP.

Duties and Responsibilities:

Chaperones are responsible for the students in their group for the entire trip. They will travel with their group of 8 to 10 students, room near them, chaperone them during their free time, through each night and ensure that they are at each venue at the appointed time.

Chaperones must sign students in and out in order for them to go with parent or guardian during any portion of the trip. If the chaperone does not know the parent or guardian, a Driver's License or similar photo ID is required.

Chaperones must be familiar with student behavioral standards and disciplinary actions. Silverwood trip policies and expectations will be read and signed by both parents and students.

Chaperones must know which students in their group are required to have medication on the trip and who the medical chaperone is for their group. Parents will identify their own student's medical needs prior to the trip. Chaperones must be familiar with the medical procedures and have emergency contact numbers available.

Chaperones travel expenses, as indicated in the travel package, are paid for by the HPMB association. Additional personal expenses are the responsibility of the chaperone.

Chaperones will share a room with one other chaperone. If a private room is requested, and is available, then the chaperone must pay the additional expense.

Chaperones should not be traveling with their other children unless there is a spouse or another adult to supervise them, as this could interfere with their duties as a chaperone.

Chaperones should ensure that students have their uniforms hung up, ready to wear when needed for all performances during the trip.